



COVENTRY AND WARWICK RIGA VOLLEYBALL CLUB – VENUE RISK ASSESSMENTS

Latest review – September 2024

RISK ASSESSMENTS

Coventry & Warwick Riga Volleyball Club prioritises the health and safety of its members. We have a risk assessment set out below for each of our venues which all participants, volunteers, coaches, staff and spectators should adhere to.

In addition to the specific venue risk assessments, during the pandemic we had separate Covid risk assessments governing activity. Details of these historic risk assessments are available on request.

All participants have a responsibility to familiarise themselves with this risk assessment prior to participating in any session.

Venue details: [Venue locations – Coventry & Warwick Riga Volleyball Club](#)

Club welfare officer and policies – [Club welfare – Coventry & Warwick Riga Volleyball Club](#)

VENUE/SESSION RISKS

Venue	Risk identified	Who might be harmed	Mitigation	Further action required
Centre AT7	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Sports hall staff to put posts in place. Players advised of risk and instructed how to put up equipment safely.	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	Review in 6 months
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit	Review in 6 months

			for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to sports hall staff and Riga Committee for it to be replaced as soon as possible	Review in 6 months
	First Aid	All	Provided by Sports Centre staff who also have all first aid equipment on site. Request and report all incidents at reception of main sports centre (not Goals reception)	Review in 6 months
	Safeguarding	Junior players (U18)	DBS checked volunteer at all sessions with junior players. Each sessions must have appropriate adult to child ratio depending on age (and at least two adults); coaches hold all emergency contact info and medical information; registers are kept on Spond. Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	Review in 6 months
Bablake	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Training provided to volunteers setting up equipment Players advised of risk and instructed how to put up equipment safely.	Review in 6 months
	Benches/bags/equipment	Players slips trips or	Bags to be placed behind benches.	Review in 6 months

	in hall	falls	Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to sports hall staff and Riga Committee for it to be replaced as soon as possible	Review in 6 months
	First aid	All	Provided by Sports Centre staff who also have all first aid equipment on site. Note Bablake sports hall do not always have ice packs available. Team Managers/coaches should therefore ensure koolpacks are available at each session.	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Each sessions must have appropriate adult to child ratio depending on age (and at least two adults); coaches hold all emergency contact info and medical information; registers are	Review in 6 months

			<p>kept via web shop/by coach. Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.</p>	
Alan Higgs	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Sports hall staff to put posts in place. Players advised of risk and instructed how to put up equipment safely.	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards. Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	Review in 6 months
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to hall staff and Riga Committee for it to be replaced as soon as possible	Review in 6 months
	First Aid	All	Provided by Sports Centre staff who also have all first aid equipment on site.	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all	Review in 6 months

			<p>sessions with junior players Each sessions must have appropriate adult to child ratio depending on age (and at least two adults); coaches hold all emergency contact info and medical information; registers are kept on Spond/by coach. Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.</p>	
Meadow Park School	Setting up of equipment – heavy lifting of posts and risk of posts being detached from the fittings	Players/coaches setting up equipment and any players and carers present in the hall	<p>Training provided to volunteers setting up equipment Players advised of risk and instructed how to put up equipment safely. Any set-up or adjustments must be made by two persons, one of whom must be trained. Players advised of the risk and not to adjust the equipment unless under supervision of the coaches</p>	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	<p>Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)</p>	Review in 6 months
	Drinks spillages	Players slipping on wet surface	<p>All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.</p>	Review in 6 months

	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to sports hall staff and Riga Committee for it to be replaced as soon as possible. Coaches must inspect the wall mounted whiteboards for secure fixings before the start of each session	Review in 6 months
	First Aid	Coach/All	Provided by the coaches. First aid equipment to be carried by the coaches.	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Each sessions must have appropriate adult to child ratio depending on age (and at least two adults); coaches hold all emergency contact info and medical information; registers are kept by coach. Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	Review in 6 months
Casual venues –	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Sports hall staff to put posts in place. Players advised of risk and instructed	Review in 6 months

Sports Connection/ Uni of Warwick/St Nicholas Park			how to put up equipment safely.	
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	Review in 6 months
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to sports hall staff and Riga Committee for it to be replaced as soon as possible	Review in 6 months
	First Aid	All	To be determined with venue whether staff/venue provide first aid support and equipment. Any other equipment required to be provided by relevant Team Manager	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Each sessions must have appropriate adult to child ratio depending on age (and at least two adults); coaches hold all emergency contact info and medical information; registers are kept on Spond, club shop or by coach	Review in 6 months

			Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	
Outdoor venues – Newbold Comyn	Setting up of equipment – use of hammer	Players/coaches setting up net	Players advised of risk and instructed how to put up equipment safely	Review in 6 months
	Uneven ground	Players falling on uneven ground	Coaches/volunteers advised to locate most suitable area for set up paying due care and attention for area of ground selected (e.g. holes, ground stability, prior use, litter, dog litter, wildlife) Players advised of risks	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage session coordinator and Riga Committee for it to be replaced as soon as possible	Review in 6 months
	Weather conditions	All	Weather may affect playing conditions (e.g. rain – slippery grass surface or sun – sunburn risk). Players advised of risk. Team Manager to cancel session in advance or during play if risk considered too high (e.g. rainfall).	Review in 6 months
	First Aid	All	No first aid facilities available on site. Players attend on this basis. Team Manager/session organiser to have basic first aid equipment at the session including Koolpaks	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all	Review in 6 months

			<p>sessions with junior players</p> <p>Each sessions must have appropriate adult to child ratio depending on age (and at least two adults); coaches hold all emergency contact info and medical information; registers are kept on spond, by coach/session co-ordinator or club shop</p> <p>Club safeguarding policies shall apply – see here in particular</p> <p>communications will be with parents.</p> <p>Photos of sessions will only be taken/used on social media with parental consent..</p>	
	Access restrictions for use of public space	All	<p>To be checked prior to use of space.</p> <p>Note previously the Club has applied for and been granted a permit for use of Newbold Comyn and/or Victoria Park. It does NOT currently hold such permit.</p>	Review in 6 months