



COVENTRY AND WARWICK RIGA VOLLEYBALL CLUB – VENUE RISK ASSESSMENTS

Latest review – September 2023

RISK ASSESSMENTS

Coventry & Warwick Riga Volleyball Club prioritises the health and safety of its members. We have a risk assessment set out below for each of our venues which all participants, volunteers, coaches, staff and spectators should adhere to.

In addition to the specific venue risk assessments, during the pandemic we had separate Covid risk assessments governing activity. Details of these historic risk assessments are available on request. Whilst the majority of legal restrictions in England have ceased to apply, in line with Volleyball England guidance, CWR still monitor the risks associated with Covid-19 and how we deal and manage those risks at the sessions currently is set out below. These Covid requirements should be read in conjunction with the specific venue risk assessment relevant to each session.

All participants have a responsibility to familiarise themselves with this risk assessment prior to participating in any session.

COVID RISKS

In line with Volleyball England guidance we have appointed Clare Francis as the Covid-19 officer who will oversee our compliance (the Covid-19 officer can be contacted at coronavirus@rigavolleyball.com).

All participants should follow any UK Government and/or venue guidance as well as adhere to the Club requirements and risks.

Risk identified	Mitigation to control the risk	Who needs to carry out the action	Further action required
Covid symptoms	In line with VE guidance, all participants who have symptoms of Covid-19 should not attend sessions until they are symptom free and have tested negative	Individual participants. Made aware of responsibility via Team Managers and session rules for booking process.	Review in January 2024
Social distancing to reduce transmission of virus	Limit congratulatory touches permitted between players during play to elbow/fist bumps (where players have indicated that they are comfortable with this)	Coach/session organiser – included in session rules also	Review in January 2024

	Encourage spectators to remain socially distanced and, for indoor venues, ask spectators to wear a face covering		
Participant conduct – need all participants to comply with session rules to ensure safe environment	<p>Provision of session rules to all participants in advance of session setting out rules for attending. This includes a self-assessment of Covid-19 symptoms.</p> <p>Any players not adhering to guidance (e.g. high fives, spitting etc) will be reminded by coaches and coaches can request players to leave the session if there are repeated breaches).</p> <p>Should a participant (coach, player, official etc) have any Covid-19 symptoms following a session and test positive they should provide the Test and Trace service with the email address coronavirus@rigavolleyball.com for Test and Trace to get session attendee details.</p>	<p>Committee via online booking system</p> <p>Coaches to remind players of conduct if required during sessions.</p>	Review in January 2024
Taking cash payments may increase risk of spread	<p>No cash payments will be permitted at sessions. For recreational sessions or PAYG members online booking system will be utilised to permit payment.</p> <p>For NVL members (adult, student or training only) standing order payments should continue as previously or if we move to session payments (PAYG) these must be paid on line.</p>	<p>Committee via online booking system. Team Managers to ensure members use online booking system appropriately</p>	Ongoing
First aid required may	Sports centres will continue to provide first aid	Coaches/Team	Review in January

increase proximity of participants	provision in venue with mitigating measures (such as PPE). Where other players need to provide assistance sanitise hands before and after and the injured player may be asked to wear a face covering.	Managers/Sports staff	Centre	2024
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VENUE/SESSION RISKS

Venue	Risk identified	Who might be harmed	Mitigation	Further action required
Centre AT7	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Sports hall staff to put posts in place. Players advised of risk and instructed how to put up equipment safely.	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	Review in 6 months
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to coach	Review in 6 months

			and sports hall staff for it to be replaced as soon as possible	
	First Aid	All	Provided by Sports Centre staff who also have all first aid equipment on site.	Review in 6 months
	Safeguarding	Junior players (U18)	DBS checked volunteer at all sessions with junior players Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	Review in 6 months
Bablake	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Training provided to volunteers setting up equipment Players advised of risk and instructed how to put up equipment safely.	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	Review in 6 months
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn	Review in 6 months

			equipment and/or damage to coach and sports hall staff for it to be replaced as soon as possible	
	First aid	All	<p>Provided by Sports Centre staff who also have all first aid equipment on site.</p> <p>Note Bablake sports hall do not always have ice packs available. Team Managers/coaches should therefore ensure koolpacks are available at each session.</p>	Review in 6 months
	Safeguarding	Junior Players (U18)	<p>DBS checked volunteer at all sessions with junior players</p> <p>Club safeguarding policies shall apply – see here in particular</p> <p>communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.</p>	Review in 6 months
Alan Higgs	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Sports hall staff to put posts in place. Players advised of risk and instructed how to put up equipment safely.	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	<p>Bags to be placed behind benches. Players advised of hazards.</p> <p>Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)</p>	Review in 6 months
	Drinks spillages	Players slipping on wet surface	<p>All players advised of risk and made responsible for personal items.</p> <p>Towel/paper towels available to clean up if required.</p>	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit	Review in 6 months

			for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to coach and sports hall staff for it to be replaced as soon as possible	Review in 6 months
	First Aid	All	Provided by Sports Centre staff who also have all first aid equipment on site.	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	Review in 6 months
Meadow Park School	Setting up of equipment – heavy lifting of posts and risk of posts being detached from the fittings	Players/coaches setting up equipment and any players and carers present in the hall	Training provided to volunteers setting up equipment Players advised of risk and instructed how to put up equipment safely. Any set-up or adjustments must be made by two persons, one of whom must be trained. Players advised of the risk and not to adjust the equipment unless under supervision of the coaches	Review in 6 months
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional	Review in 6 months

			hazards and advise players at start of sessions (as a risk assessment)	
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to coach and sports hall staff for it to be replaced as soon as possible. Coaches must inspect the wall mounted whiteboards for secure fixings before the start of each session	Review in 6 months
	First Aid	Coach/All	Provided by the coaches. First aid equipment to be carried by the coaches.	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	Review in 6 months
Casual venues –	Setting up of equipment – heavy lifting of posts	Players/coaches setting up equipment	Sports hall staff to put posts in place. Players advised of risk and instructed	Review in 6 months

Sports Connection/ Uni of Warwick			how to put up equipment safely.	
	Benches/bags/equipment in hall	Players slips trips or falls	Bags to be placed behind benches. Players advised of hazards Coaches trained to review additional hazards and advise players at start of sessions (as a risk assessment)	Review in 6 months
	Drinks spillages	Players slipping on wet surface	All players advised of risk and made responsible for personal items. Towel/paper towels available to clean up if required.	Review in 6 months
	Flooring	Players/coaches	Venues selected where floors are fit for purpose. Coaches/players to ensure playing surface is clean and raise any issues with sports hall staff to make safe prior to play.	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to coach and sports hall staff for it to be replaced as soon as possible	Review in 6 months
	First Aid	All	To be determined with venue whether staff/venue provide first aid support and equipment. Any other equipment required to be provided by relevant Team Manager	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with parental consent.	Review in 6 months

Outdoor venues – Newbold Comyn	Setting up of equipment – use of hammer	Players/coaches setting up net	Players advised of risk and instructed how to put up equipment safely	Review in 6 months
	Uneven ground	Players falling on uneven ground	Coaches/volunteers advised to locate most suitable area for set up paying due care and attention for area of ground selected (e.g. holes, ground stability, prior use, litter, dog litter, wildlife) Players advised of risks	Review in 6 months
	Equipment	Players/coaches	Players/coaches must report worn equipment and/or damage to coach and sports hall staff for it to be replaced as soon as possible	Review in 6 months
	Weather conditions	All	Weather may affect playing conditions (e.g. rain – slippery grass surface or sun – sunburn risk). Players advised of risk. Team Manager to cancel session in advance or during play if risk considered too high (e.g. rainfall).	Review in 6 months
	First Aid	All	No first aid facilities available on site. Players attend on this basis. Team Manager/session organiser to have basic first aid equipment at the session including Koolpaks	Review in 6 months
	Safeguarding	Junior Players (U18)	DBS checked volunteer at all sessions with junior players Club safeguarding policies shall apply – see here in particular communications will be with parents. Photos of sessions will only be taken/used on social media with	Review in 6 months

			parental consent..	
	Access restrictions for use of public space	All	To be checked prior to use of space. Note the Club has applied for and been granted a permit for use of Newbold Comyn and/or Victoria Park.	Review in 6 months

